

TRENTON STATE COLLEGE CORPORATION

Board of Directors

Meeting Minutes

Tuesday, 13 May 2014

Loser Hall, Room 123

8:00 a.m.

Present: Curt Heuring, Josephine D'Amico, Michell X. Lin, Brian Markison, Stacy Schuster

Not Present: Joe Vales, Dr. Brenda Leake, Anne LaBate, Rodney Thompson

I. Announcement of Compliance

- A. It is hereby announced and recorded that the requirements of the Open Public Meeting Act as to proper notification of time and place of meeting have been satisfied.
- B. The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. While the law does not require public participation in those meetings, the Board of Directors welcomes input from the college community and the general public.
- C. The announcement of meetings is published in the Times of Trenton and the Trentonian. The announcement states that individuals who wish a copy of the agenda may request same by calling (609) 771-3312. The agenda is placed on the bulletin board on the second floor of Green Hall, opposite room 207, 48 hours prior to the meeting.
- D. The Board approved procedures to be observed by the Trenton State College Corporation Board of Directors in conducting its public meetings. Requests to speak to agenda items are to be registered at least 24 hours in advance of the public meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing at least one week prior to the Board meeting and should specify in detail the nature of the topic and comments. Forms to register shall be available in the office of the Trenton State College Corporation.

II. Motion to go into closed session

- A. It was moved by Brian Markison and seconded by Stacy Schuster that the board go into closed session to discuss personnel actions, property acquisitions, and other items exempt under the Open Public Meetings Act. The motion carried unanimously.

III. Closed Session

IV. Resumption of Public Session

- V. Approval of Minutes of the 20 March 2014 board meeting.**
 A. It was moved by Brian Markison and seconded by Josephine D’Amico that the minutes be approved. The motion carried unanimously.
- VI. Report of the Chair**
 A. The report of the Chair was given by Mr. Heuring. The executive committee met on 6 May 2014 and discussed the upcoming Board of Directors meeting, scheduled for 13 May 2014. The draft agenda was reviewed and finalized during this meeting.
- VII. Report of the President**
 A. Corporation President Heuring reported on the status of property occupancy and the FY 2014 budget.
- VIII. Old Business**
 A. Campus Town and Campus Edge Housing projects were reviewed. In addition, the board discussed the rental rate increase for FY15.
- IX. New Business**
 A. Resolution Approving a Rent Increase for Faculty/Staff Housing Program for Fiscal Year 2015 (Attachment A)
 Attachment A outlining the rental increase of 2.5% for FY15 was revised to a rental rate increase of 3%.
- B. FY 2015 Proposed Budget Proposal (Attachment B)
 Attachment B outlining the FY15 budget proposal will be revised to include a 3% rental rate increase.
- C. Election of officers to the TSC Corporation Board of Directors for Fiscal Year 2015.
- | | |
|-------------------------------|-------------------------|
| Chair | <u>Joseph Vales</u> |
| Vice Chair | <u>Dr. Brenda Leake</u> |
| Secretary | <u>Michell Lin</u> |
| Treasurer/Assistant Secretary | <u>Scott Allen</u> |
- D. Resolution recommending the approval of a new Student Board member. (Attachment C)

E. Resolution Authorizing Waivers of Quotation for Corporation Business Purposes (Attachment D).

F. Resolution authorizing the President of the Corporation to award the FY 2015 Insurance contract. (Attachment E).

G. Personnel Actions

1. Resolution Implementing FY15 Salary Adjustments for TSC Corporation Employees (Attachment F).

2. Resolution reappointing the following employees for FY2015.

Curt Heuring	President
Scott Allen	Operations Manager
Shawn Kochis	Senior Repairer
Deborah Bedard	Office Manager

H. Resolution approving the 2014-2015 Calendar of Public Meetings for the TSC Corporation Board of Directors (Attachment G).

It was moved by Brian Markison and seconded by Josephine D'Amico that Items A, B, C, D, E, F, G and H be approved. The motion carried unanimously.

I. Resolution Honoring Ms. Josephine D'Amico (Attachment H)

It was moved by Michelle Lin and seconded by Stacy Schuster that the resolution be approved. The motion carried unanimously.

X. Adjournment

It is moved by Josepine D'Amico and seconded by Brian Markison that the following resolution be approved. The motion carried unanimously.

RESOLVED: That the next public session of the Trenton State College Corporation will be held on Thursday, 16 October, 2014 in Loser Hall, Room 201 at 8:00 a.m.

BE IT FURTHER RESOLVED: That this meeting is adjourned.