

**TRENTON STATE COLLEGE CORPORATION**

**Board of Directors**

Meeting Minutes

Thursday, 16 October 2014

Loser Hall, Room 201

8:00 a.m.

**I. Announcement of Compliance**

It is hereby announced and recorded that the requirements of the Open Public Meeting Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. While the law does not require public participation in those meetings, the Board of Directors welcomes input from the college community and the general public.

The announcement of meetings is published in the Times of Trenton and the Trentonian. The announcement states that individuals who wish a copy of the agenda may request same by calling (609) 771-3312. The agenda is placed on the bulletin board on the second floor of Green Hall, opposite room 207, 48 hours prior to the meeting.

The Board approved procedures to be observed by the Trenton State College Corporation Board of Directors in conducting its public meetings. Requests to speak to agenda items are to be registered at least 24 hours in advance of the public meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing at least one week prior to the Board meeting and should specify in detail the nature of the topic and comments. Forms to register shall be available in the office of the Trenton State College Corporation.

**II. Welcome new board member – Mr. Kevin Kim, student director**

**III. Motion to go into closed session**

It was moved by Brenda Leake and seconded by Joseph Vales that the board go into closed session to discuss personnel actions, property acquisitions, and other items exempt under the Open Public Meetings Act.

**IV. Closed Session**

**V. Resumption of Public Session**

**VI. Approval of Minutes of the 13 May 2014 board meeting.**

It was moved by Joseph Vales and seconded by Brian Markison that the minutes be approved.

**VII. Report of the Chair**

Mr. Vales reported on the executive committee meetings that occurred since the previous TSCC Board of Directors meeting.

**VIII. Report of the President-**

Mr. Heuring presented the occupancy report and an update on the FY15 budget. In addition he reported on board member reappointments, which will be forwarded to President Gitenstein for presentation to The College of New Jersey Board of Trustees. An update on the progress of Campus Town was provided.

**IX. Old Business**

There was no old business discussed.

**X. New Business**

KPMG gave a presentation of the results of the FY 14 Audit. TCNJ Treasurer, Lloyd Ricketts gave some additional information. At the conclusion of the presentation, employees of the TSCC and the College were dismissed so that Board members could meet privately with KPMG representatives, Jane Letts-Parvesse and Veselka Dusichka.

The date for the May 12, 2015 Board of Directors meeting conflicts with the new exam TCNJ schedule.

**1. Fiscal Year 2014 Financial Audit resolution.**

It was moved by Joseph Vales and seconded by Anne Labate that the Fiscal Year 2014 Audit of the Trenton State College Corporation be forwarded to The College of New Jersey Board of Trustees and others as may be required by law.

**2. Resolution to reschedule the Trenton State College Corporation 12 May 2015 meeting date to Wednesday, 6 May 2015.**

It was moved by Rodney Thompson and seconded by Anne Labate that the May Board of Directors meeting will be held on 6 May 2015.

**XI. Adjournment**

It was moved by Anne Labate and seconded by Curt Heuring that the following resolution be approved.

RESOLVED: That the next public session of the Trenton State College Corporation Board of Directors will be held on Thursday, 22 January 2015 in Loser Hall, Room 201 at 8:00 a.m.

BE IT FURTHER RESOLVED: That this meeting is adjourned.