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# TSC Corporation News

FALL 2016



## Welcome and Welcome Back

The TSC Corporation welcomed eight new tenants and their families to the program this year. We hope you are settling in well and are enjoying your new home. As always, if you need to contact the Corporation with a maintenance request, please call 609.771.3312. If you don't get to speak to one of the staff in person, leave a detailed message with your name, phone number, where you can be reached, and details about the reason for your call, including the exact location (upstairs, downstairs, powder room, etc.) We access the voicemail regularly and can do so from a remote location so that's the most reliable way to reach us. Remember — use the Emergency Contact List for emergencies that occur after regular office hours.

### MAINTENANCE

#### **FALL LEAF CLEANUP**

Fall clean-up of leaves and debris will take place two times throughout the fall.

#### **OIL HEAT REMINDERS**

If you have oil heat and have not been receiving oil deliveries for your heater or hot water heater, please update your account. You may contact any oil company to continue winter deliveries. We strongly encourage every tenant to be on the automatic delivery system. It is extremely important that you have oil delivered continually. Severe and costly damage may occur if your heater runs out of oil. Avoid these costs and place your account on automatic delivery today.

#### **FORCED HOT AIR**

All tenants with forced hot air must remember to change their air filters every 60 days. This simple task increases the heater's efficiency dramatically. And remember—an inefficient heater increases your fuel bill!

#### **WATER WORKS!**

Cold weather is coming and in order to prepare for the cold weather, remember to shut off the valve to your outdoor hose bib. Also, locate water mains to the home and under the sinks to become familiar with their locations if needed during a frozen pipe emergency.

#### **OTHER REMINDERS....**

- This is a good time to change the batteries in your smoke detectors.
- We'd also like to remind you to flip your mattresses regularly to maximize your comfort and the life of your mattress.
- If you have installed a burglar alarm, please notify us. Also, the Ewing Township Ordinance requires all burglar alarms be registered with the Ewing Township Police Department.



## How to Place a Work Order

We appreciate our tenants contacting us immediately when a problem arises in your home or apartment. Regular maintenance requests may be communicated to the office between 8:00 a.m. and 4:30 p.m. by contacting 609-771-3312 or by e-mail: [tscorp@tcnj.edu](mailto:tscorp@tcnj.edu). You may also contact us by filling out an [Online Maintenance Request Form](#).

If you have any questions, or if you are not sure how any matter should be handled, please contact the office. We are happy to assist you.

There may be a time when an *emergency* occurs in your home, such as a pipe bursting, or a gas leak. The emergency call list should be used in the event that an *emergency* occurs after normal office hours, over the weekend, or during an energy savings closing. *The threat to the health and safety of residents or damage to the property occupied defines an emergency.* For all other requests, please leave a voicemail message or contact us via email at [tscorp@tcnj.edu](mailto:tscorp@tcnj.edu).

### After Hour Emergencies:

Shawn Kochis .....609-883-4614  
Scott Allen .....609-818-1954  
Debbie Bedard .....609-581-3615  
Campus Police.....609-771-2167

### Other Emergency Numbers:

Ewing Township Police..... 609-882-1313  
Hopewell Township Police..... 609-737-3100

In the event of an immediate emergency, please utilize the 9-1-1 system available in your area.



## LOOKING FOR NEW PLACES TO GO AND THINGS TO DO?

[Campus Town at TCNJ!](#) Panera Bread, Barnes & Noble, Yummy Sushi, Mariachi Grill, Piccolo Pronto, RedBerry Frozen Yogurt and Spencer Savings Bank are just a few of the businesses now open.

[Trenton Farmer's Market](#) is nearby at 960 Spruce Street, Lawrence Township.

For information about Mercer County, including links to local hospitals, libraries, government agencies and events, click [here](#).

Check these websites for information about the town you live in, along with places to visit nearby:

[www.ewingnj.org](http://www.ewingnj.org)  
[www.hopewelltpw.org/](http://www.hopewelltpw.org/)  
[www.lambertville.org](http://www.lambertville.org)  
[www.visitnj.org](http://www.visitnj.org)  
[www.visitnewhope.com](http://www.visitnewhope.com)  
[www.visitphilly.com](http://www.visitphilly.com)

## TRANSPORTATION HUBS

The [Hamilton Train Station](#) is minutes away, right off of I-295, and provides service on [NJ Transit](#). [Amtrak](#) and NJ Transit service is provided out of the [Trenton](#) and [Princeton Junction](#) stations.

For bus and light rail service, go to [NJ Transit](#).

Frontier Airlines flies out of [Trenton Mercer Airport](#), which is just off of I-95.