

# **TRENTON STATE COLLEGE CORPORATION**

## **Board of Directors**

### Meeting Minutes

Thursday, March 15, 2012

Loser Hall, Room 201

8:00 a.m.

#### **I. Announcement of Compliance**

It is hereby announced and recorded that the requirements of the Open Public Meeting Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. While the law does not require public participation in those meetings, the Board of Directors welcomes input from the college community and the general public.

The announcement of meetings is published in the Times of Trenton and the Trentonian. The announcement states that individuals who wish a copy of the agenda may request same by calling (609) 771-3312. The agenda is placed on the bulletin board on the second floor of Green Hall, opposite room 207, 48 hours prior to the meeting.

The Board approved procedures to be observed by the Trenton State College Corporation Board of Directors in conducting its public meetings. Requests to speak to agenda items are to be registered at least 24 hours in advance of the public meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing at least one week prior to the Board meeting and should specify in detail the nature of the topic and comments. Forms to register shall be available in the office of the Trenton State College Corporation.

#### **II. Motion to go into closed session**

It was moved by Rodney Thompson and seconded by Brenda Leake that the board go into closed session to discuss personnel actions, property acquisitions, and other items exempt under the Open Public Meetings Act.

#### **III. Closed Session**

#### **IV. Resumption of Public Session**

#### **V. Approval of Minutes of the January 19, 2012 board meeting.**

It was moved by Joseph Vales and seconded by Gayle Matthei-Meredith that the minutes be approved.

#### **VI. Report of the Chair**

**A. Report from the Executive Committee**

The Executive Committee met on Thursday, 8 March 2012 via conference call. During that meeting, the Executive Committee provided comments on and approval of a final board agenda. The Executive Committee also discussed the following items:

1. Occupancy report
2. TSCC financial report
3. Property sales and acquisitions
4. Review of the insurance audit
5. Update on the Campus Town project
6. Community Garden for Hillwood Lakes residents
7. Campus Town bookstore issues
8. Need to appoint a nominating committee for future board appointments.

**B. Appointment of a Nominating Committee**

A nominating committee needs to be appointed to make recommendations to fill an opening on the board created by the impending graduation of Corey Dwyer as well as a slate of officers for FY2013. Committee member will include:

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**C. Conclusion**

THAT CONCLUDES THE REPORT OF THE CHAIR OF THE TRENTON STATE COLLEGE CORPORATION BOARD OF DIRECTORS

**VII. Report of the President**

**A. Occupancy Report**

1. Faculty/Staff Housing Program
 

a. 4 Linwood Avenue	6 bed, 3 bath house	Available now
b. 2076 Pennington Road	4 bed 1-1/2 bath house	Available now
c. 2078 Pennington Road	3 beds, 2 baths	Available now
d. 112 Green Lane	2 bed 1-1/2 bath house	Available now
e. 122 Green Lane	3 bed 3 bath house	Available now
f. 17 Flower Hill Drive	3 bed, 1 bath house	Available now
g. 8 Flower Hill Terr.	2 bed,1 bath house	Available now
h. 11 Clement Avenue	4 bed, 1-1/2 bath	Available now
i. 20 Clement Avenue	3 bed, 1 bath house	Available now
j. 12 Van Duyn Drive	2 bed,1 bath house	Available now
  
2. Holding for Campus Town

- a. 1934 Pennington Road
  - b. 1936 Pennington Road
  - c. 1938B Pennington Road
  - d. 3A Campus Court
  - e. 3B Campus Court
  - f. 2 Campus Court
  - g. 1944 Pennington Road
  - h. 1932 Pennington Road
  - i. 1926 Pennington Road
3. Tenant Report
    - a. Units occupied by faculty - 18
    - b. Units occupied by staff – 8
    - c. TCNJ Student houses – 12
    - d. TCNJ foreign exchange houses- 2

**B. TSCC Finances**

1. Budget – General overview of the present budget.
  - a. Corporation running a much smaller deficit than budgeted.

**C. Property Acquisitions/Sales Update**

1. There are no property sales or acquisitions to report.

**D. Conclusion**

1. That concludes the report of the President.

**VIII. Old Business**

**IX. New Business**

**X. Adjournment**

It is moved by Joseph Vales and seconded by Gayle Matthei-Meredith that the following resolution be approved.

RESOLVED: That the next public session of the Trenton State College Corporation will be held on Tuesday, May 8, 2012 in Loser Hall, **Room 120** at 8:00 a.m.

BE IT FURTHER RESOLVED: That this meeting is adjourned.