

# **TRENTON STATE COLLEGE CORPORATION**

## **Board of Directors**

### Meeting Minutes

Tuesday, 2 May 2017

Administrative Services Building Room 103

8:00 a.m.

Present: Joseph Vales, Dr. Brenda Leake, Curt Heuring, Anne LaBate, Brian Markison (via telephone) Stacy Schuster, Rodney Thompson (via telephone) Rhelda Richards

#### **I. Announcement of Compliance**

It is hereby announced and recorded that the requirements of the Open Public Meeting Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. While the law does not require public participation in those meetings, the Board of Directors welcomes input from the college community and the general public.

The announcement of meetings is published in the Times of Trenton and the Trentonian. The announcement states that individuals who wish a copy of the agenda may request same by calling (609) 771-3312. The agenda is placed on the bulletin board on the second floor of Green Hall, opposite room 207, 48 hours prior to the meeting.

The Board approved procedures to be observed by the Trenton State College Corporation Board of Directors in conducting its public meetings. Requests to speak to agenda items are to be registered at least 24 hours in advance of the public meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing at least one week prior to the Board meeting and should specify in detail the nature of the topic and comments. Forms to register shall be available in the office of the Trenton State College Corporation.

#### **II. Motion to go into closed session**

It was moved by Joe Vales and seconded by Brenda Leake that the board go into closed session to discuss personnel actions, property acquisitions, and other items exempt under the Open Public Meetings Act.

#### **III. Closed Session**

#### **IV. Motion to go into open session**

It was moved by Rodney Thompson and seconded by Brenda Leake that the board go into open session.

**V. Resumption of Public Session**

**VI. Approval of Minutes of the 28 March 2017.**

It was moved by Stacy Schuster and seconded by Joe Vales that the minutes be approved. **The minutes were approved unanimously.**

**VII. Report of the Chair**

**VIII. Report of the President**

**IX. Old Business**

**X. New Business**

A. FY 2018 Budget Proposal (Attachment A)

It was moved by Joe Vales and seconded by Brian Markison that the Board of Directors approve the FY2018 Budget Proposal with a .6 percent rental rate increase. A roll call vote was taken and the following votes were recorded.

Curt Heuring	Yes
Anne LaBate	No
Brenda Leake	No
Brian Markison	Yes
Stacy Schuster	Yes
Rodney Thompson	Yes
Joe Vales	Yes

**The resolution was approved by a majority vote.**

**The following resolutions were considered as a group.**

B. Resolution Approving Waivers of Quotation for Corporation Business Purposes for FY 2018 (Attachment B).

C. Resolution Implementing FY 2018 Salary Adjustments for Trenton State College Corporation Employees (Attachment C).

D. Resolution reappointing the following employees for FY2018.

Curt Heuring	President
Scott Allen	Operations Manager
Shawn Kochis	Senior Repairer
Deborah Bedard	Office Manager

- E. Resolution approving the 2017-2018 Calendar of Public Meetings for the TSC Corporation Board of Directors as follows:

Calendar of Public Meetings for FY 2017

Tuesday, October 3, 2017, 8:00 a.m.-10:00 a.m.

Tuesday, January 23, 2018, 8:00 a.m.-10:00 a.m.

Tuesday, March 27, 2018, 8:00 a.m.-10:00 a.m.

Tuesday, May 1, 2018, 8:00 a.m.-10:00 a.m.

- F. Resolution Appointing Officers to the Trenton State College Board of Directors for Fiscal Year 2018

Joseph Vales	Chair
Dr. Brenda Leake	Vice Chair
Jake Veliky	Secretary
Scott B. Allen	Assistant Secretary and Treasurer

- G. Resolution Honoring Mr. Tyler Holzer (Attachment D)

**Resolutions B,C,D,E, and F were moved by Joe Vales and seconded by Anne LaBate. The motion passed unanimously.**

## **XI. Adjournment**

It is moved by Joe Vales and seconded by Stacy Schuster that the following resolution be approved.

RESOLVED: That the next public session of the Trenton State College Corporation Board of Directors will be held on Tuesday, 3 October 2017 in Administrative Services Building, Room 103 at 8:00 a.m.

BE IT FURTHER RESOLVED: That this meeting is adjourned.