

TRENTON STATE COLLEGE CORPORATION

Board of Directors

Meeting Minutes

Tuesday, 3 May 2016

Administrative Services Building Room 103

8:00 a.m.

Present: Joseph Vales, Dr. Brenda Leake, Curt Heuring, Kevin Kim, Tyler Holzer, Anne LaBate, Stacy Schuster, Rhelda Richards, Debbie Bedard

I. Announcement of Compliance

It is hereby announced and recorded that the requirements of the Open Public Meeting Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. While the law does not require public participation in those meetings, the Board of Directors welcomes input from the college community and the general public.

The announcement of meetings is published in the Times of Trenton and the Trentonian. The announcement states that individuals who wish a copy of the agenda may request same by calling (609) 771-3312. The agenda is placed on the bulletin board on the second floor of Green Hall, opposite room 207, 48 hours prior to the meeting.

The Board approved procedures to be observed by the Trenton State College Corporation Board of Directors in conducting its public meetings. Requests to speak to agenda items are to be registered at least 24 hours in advance of the public meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing at least one week prior to the Board meeting and should specify in detail the nature of the topic and comments. Forms to register shall be available in the office of the Trenton State College Corporation.

II. Motion to go into closed session

It was moved by Anne LaBate and seconded by Tyler Holzer that the board go into closed session to discuss personnel actions, property acquisitions, and other items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Motion to go into open session

It was moved by Tyler Holzer and seconded by Stacy Schuster that the board go into open session.

V. Resumption of Public Session

VI. Approval of Minutes of the 31 March 2016.

It was moved by Kevin Kim and seconded by Tyler Holzer that the minutes be approved.

VII. Report of the Chair

VIII. Report of the President

IX. Old Business

X. New Business

A. FY 2017 Budget Proposal (Attachment A)

It was moved by Stacy Schuster and seconded by Anne LaBate that the Board of Directors approve the FY2017 Budget Proposal.

B. Resolution Approving Waivers of Quotation for Corporation Business Purposes for FY 2017 (Attachment B).

It was moved by Stacy Schuster and seconded by Anne LaBate that the Board of Directors approve the waivers as outlined in Attachment B.

C. Resolution Implementing FY 2017 Salary Adjustments for Trenton State College Corporation Employees (Attachment C).

It was moved by Stacy Schuster and seconded by Anne LaBate that the Board of Directors approve the FY salary adjustments as outlined in Attachment C.

D. Resolution reappointing the following employees for FY2017.

Curt Heuring	President
Scott Allen	Operations Manager
Shawn Kochis	Senior Repairer
Deborah Bedard	Office Manager

It was moved by Stacy Schuster and seconded by Anne LaBate that the Board of Directors re-appoint the employees outlined above for FY 2017.

- E. Resolution approving the 2016-2017 Calendar of Public Meetings for the TSC Corporation Board of Directors as follows:

Calendar of Public Meetings for FY 2017

Tuesday, October 18, 2016, 8:00 a.m.-10:00 a.m.

Tuesday, January 31, 2017, 8:00 a.m.-10:00 a.m.

Tuesday, March 28, 2017, 8:00 a.m.-10:00 a.m.

Tuesday, May 2, 2017, 8:00 a.m.-10:00 a.m.

It was moved by Stacy Schuster and seconded by Anne LaBate that the Board of Directors approve the calendar of meetings as outlined above.

- F. Resolution Appointing Officers to the Trenton State College Board of Directors for Fiscal Year 2017

Joseph Vales	Chair
Dr. Brenda Leake	Vice Chair
Tyler Holzer	Secretary
Scott B. Allen	Assistant Secretary and Treasurer

It was moved by Stacy Schuster and seconded by Anne LaBate that the Board of Directors appoint the slate of officers outlined above for FY 2017.

- G. Resolution Honoring Mr. Kevin Kim (Attachment D)

It was moved by Tyler Holzer and seconded by Anne LaBate that the resolution be approved.

XI. Adjournment

It is moved by Stacy Schuster and seconded by Anne LaBate that the following resolution be approved.

RESOLVED: That the next public session of the Trenton State College Corporation Board of Directors will be held on Tuesday, 18 October 2016 in Administrative Services Building, Room 103 at 8:00 a.m.

BE IT FURTHER RESOLVED: That this meeting is adjourned.