

TRENTON STATE COLLEGE CORPORATION

Board of Directors

Meeting Minutes

Tuesday, 1 May 2018

Administrative Services Building Room 103

8:00 a.m.

Present: Joseph Vales, Dr. Brenda Leake, Shivaun Gaines, Curt Heuring, Albert Martin, Anne LaBate, Hon. Rodney Thompson, JSC (via telephone), Kerry Silverman, Scott Allen, Rhelda Richards

I. Announcement of Compliance

It is hereby announced and recorded that the requirements of the Open Public Meeting Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. While the law does not require public participation in those meetings, the Board of Directors welcomes input from the college community and the general public.

The announcement of meetings is published in the Times of Trenton and the Trentonian. The announcement states that individuals who wish a copy of the agenda may request same by calling (609) 771-3312. The agenda is placed on the bulletin board on the second floor of Green Hall, opposite room 207, 48 hours prior to the meeting.

The Board approved procedures to be observed by the Trenton State College Corporation Board of Directors in conducting its public meetings. Requests to speak to agenda items are to be registered at least 24 hours in advance of the public meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing at least one week prior to the Board meeting and should specify in detail the nature of the topic and comments. Forms to register shall be available in the office of the Trenton State College Corporation.

II. Motion to go into closed session

It was moved by Dr. Brenda Leake and seconded by Joseph Vales that the board go into closed session to discuss personnel actions, property acquisitions, and other items exempt under the Open Public Meetings Act.

III. Closed Session

IV. Motion to go into open session

It was moved by Anne LaBate and seconded by Joseph Vales that the board return to open session.

V. Approval of Minutes of the 27 March 2018.

It was moved by Anne LaBate and seconded by Dr. Brenda Leake that the minutes be approved.

VI. Report of the Chair

VII. Report of the President

VIII. Old Business

IX. New Business

A. FY 2019 Budget Proposal (Attachment A)

It was moved by Dr. Brenda Leake and seconded by Joseph Vales that the Board of Directors approve the FY 2019 Budget Proposal.

B. Resolution Approving Waivers of Quotation for Corporation Business Purposes for FY 2019 (Attachment B).

It was moved by Dr. Brenda Leake and seconded by Joseph Vales that the Board of Directors approve the waivers as outlined in Attachment B.

C. Resolution Implementing FY 2019 Salary Adjustments for Trenton State College Corporation Employees (Attachment C).

It was moved by Dr. Brenda Leake and seconded by Joseph Vales that the Board of Directors approve the FY 2018 salary adjustments as outlined in Attachment C.

D. Resolution reappointing the following employees for FY2019.

Curt Heuring	President
Scott Allen	Operations Manager
Shawn Kochis	Senior Repairer
Deborah Bedard	Office Manager

It was moved by Dr. Brenda Leake and seconded by Joseph Vales that the Board of Directors re-appoint the employees outlined above for FY 2019.

- E. Resolution approving the 2018-2019 Calendar of Public Meetings for the TSC Corporation Board of Directors as follows:

Calendar of Public Meetings for FY 2019

Tuesday, October 2, 2018 8:00 a.m.-10:00 a.m.

Tuesday, January 28, 2019, 8:00 a.m.-10:00 a.m.

Tuesday, March 26, 2019, 8:00 a.m.-10:00 a.m.

Tuesday, May 7, 2019, 8:00 a.m.-10:00 a.m.

It was moved by Joseph Vales and seconded by Anne LaBate that the Board of Directors approve the calendar of meetings as outlined above.

- F. Resolution Appointing Officers to the Trenton State College Board of Directors for Fiscal Year 2019

<u>Joseph Vales</u>	Chair
<u>Brenda Leake</u>	Vice Chair
<u>Albert Martin</u>	Secretary
<u>Scott Allen</u>	Assistant Secretary and Treasurer

It was moved by Dr. Brenda Leake and seconded by Joseph Vales that the Board of Directors appoint the slate of officers outlined above for FY 2019.

- G. Resolution Honoring Mr. Jake Veliky (Attachment D)

It was moved by Dr. Brenda Leake and seconded by Joseph Vales that the resolution be approved.

X. Adjournment

It was moved by Joseph Vales and seconded by Anne LaBate that the following resolution be approved.

RESOLVED: That the next public session of the Trenton State College Corporation Board of Directors will be held on Tuesday, 2 October 2018 in Administrative Services Building, Room 103 at 8:00 a.m.

BE IT FURTHER RESOLVED: That this meeting is adjourned.