

**TRENTON STATE COLLEGE CORPORATION**

**Board of Directors**

Meeting Minutes

Tuesday, May 21, 2019

Administrative Services Building Room 103

8:00 a.m.

Present: Rhelda Richards, Dr. Brenda Leake, Albert Martin, Shivaun Gaines, Anne LaBate, Brian Markison, Scott B. Allen

**I. Announcement of Compliance**

It is hereby announced and recorded that the requirements of the Open Public Meeting Act as to proper notification of time and place of meeting have been satisfied.

The Open Public Meetings Act, or Sunshine Law, requires that the Board notify the public of impending meetings, and that it conduct those meetings in public. While the law does not require public participation in those meetings, the Board of Directors welcomes input from the college community and the general public.

The announcement of meetings is published in the Times of Trenton and the Trentonian. The announcement states that individuals who wish a copy of the agenda may request same by calling (609) 771-3312. The agenda is placed on the bulletin board on the second floor of Green Hall, opposite room 207, 48 hours prior to the meeting.

The Board approved procedures to be observed by the Trenton State College Corporation Board of Directors in conducting its public meetings. Requests to speak to agenda items are to be registered at least 24 hours in advance of the public meeting. Requests to speak to other items relevant to the Board's powers and duties must be submitted in writing at least one week prior to the Board meeting and should specify in detail the nature of the topic and comments. Forms to register shall be available in the office of the Trenton State College Corporation.

**II. Motion to go into closed session**

It was moved by Shivaun Gaines and seconded by Albert Martin that the board go into closed session to discuss personnel actions, property acquisitions, and other items exempt under the Open Public Meetings Act.

**III. Closed Session**

**IV. Motion to go into open session**

It was moved by Shivaun Gaines and seconded by Brian Markison that the board return to open session.

**V. Approval of Minutes of the 26 March 2019.**

It was moved by Anne LaBate and seconded by Brian Markison that the minutes be approved.

**VI. Report of the Chair**

**VII. Report of the President**

**VIII. Old Business**

**IX. New Business**

A. FY 2020 Budget Proposal

It was moved by Shivaun Gaines and seconded by Brian Markison that the Board of Directors approve the FY 2020 Budget Proposal.

B. Resolution Approving Waivers of Quotation for Corporation Business Purposes for FY 2020

It was moved by Shivaun Gaines and seconded by Brian Markison that the Board of Directors approve the waivers as presented.

C. Resolution Implementing FY 2020 Salary Adjustments for Trenton State College Corporation Employees.

It was moved by Shivaun Gaines and seconded by Brian Markison that the Board of Directors approve the FY 2020 salary adjustments.

D. Resolution reappointing the following employees for FY2020.

Rhelda Richards	Interim President
Scott Allen	Operations Manager
Shawn Kochis	Senior Repairer
Deborah Bedard	Office Manager

It was moved by Shivaun Gaines and seconded by Brian Markison that the Board of Directors re-appoint the employees outlined above for FY 2020.

- E. Resolution approving the 2019-2020 Calendar of Public Meetings for the TSC Corporation Board of Directors as follows:

**Calendar of Public Meetings for FY 2020**

Tuesday, October 15, 2019 8:00 a.m.-10:00 a.m.

Tuesday, January 28, 2020, 8:00 a.m.-10:00 a.m.

Tuesday, March 24, 2020, 8:00 a.m.-10:00 a.m.

Tuesday, May 19, 2020, 8:00 a.m.-10:00 a.m.

It was moved by Dr. Brenda Leake and seconded by Shivaun Gaines that the Board of Directors approve the calendar of meetings as outlined above.

- F. Resolution Appointing Officers to the Trenton State College Board of Directors for Fiscal Year 2020

It was moved by Anne LaBate and seconded by Albert Martin that the Board of Directors appoint the slate of officers as presented for FY 2020.

- G. Resolution Honoring Mr. Albert Martin

It was moved by Shivaun Gaines and seconded by Brian Markison that the resolution be approved.

- H. Resolution Honoring Ms. Kerry Silverman

It was moved by Dr. Brenda Leake and seconded by Albert Martin that the resolution be approved.

- I. Resolution Honoring Mr. Joseph Vales

It was moved by Dr. Brenda Leake and seconded by Shivaun Gaines that the resolution be approved.

**X. Adjournment**

It was moved by Brian Markison and seconded by Albert Martin that the following resolution be approved.

RESOLVED: That the next public session of the Trenton State College Corporation Board of Directors will be held on Tuesday, 15 October 2019 in Administrative Services Building, Room 103 at 8:00 a.m.

BE IT FURTHER RESOLVED: That this meeting is adjourned.